

INCLUSION OF WOMEN AND MINORITY GROUPS

A quick look at the inclusion enrollment report.



When conducting your annual progress report to the NIH you must present the number of women and minority participants in your study. This is done by filling out the Cumulative Inclusion Enrollment Report showcased below.



When collecting data on ethnicity and race, as well as sex/gender, use the categories listed to obtain the data from individuals on the basis of self-identification. The participants will themselves identify their race and ethnicity.

It is recommended to collect this information through two separate questions. Ethnicity first, followed by race, with the option to select more than one racial designation.

Cumulative Inclusion Enrollment Report

This report format should NOT be used for collecting data from study participants.

Study Title:

Comments:

Racial Categories	Ethnic Categories									Total
	Not Hispanic or Latino			Hispanic or Latino			Unknown/Not Reported Ethnicity			
	Female	Male	Unknown/Not Reported	Female	Male	Unknown/Not Reported	Female	Male	Unknown/Not Reported	
American Indian/Alaska Native										0
Asian										0
Native Hawaiian or Other Pacific Islander										0
Black or African American										0
White										0
More Than One Race										0
Unknown or Not Reported										0
Total	0	0	0	0	0	0	0	0	0	0

SOURCES: <http://grants.nih.gov/grants/funding/phs398/CumulativeInclusionEnrollmentReport.pdf>